



Prerna Education Society's

Shree Pandharinath Arts & Commerce College

NAARKHED- 441304 Dist - Nagpur

NAAC ACCREDITED (B+)

☎:(07105) 232352 E-mail. Principal_spcn@rediffmail.com

Ref No.

Date:

Ist IQAC Meeting

Minutes

Academic Session 2022-2023

The 1st IQAC meeting was held in the IQAC cell on 8th July 2022 at 10.00 a.m.

IQAC Members Present

Sr.No.	Name	Designation
1	Dr. Jayant A. Jawanjal	Chairman/Principal
2	Dr. Shweta S. Bajpai	IQAC Co-ordinator
3	Dr. Ajay K. Chikate	Member
4	Dr. Sudhir K. Narnaware	Member
5	Dr. Samir K. Pahune	Member
6	Dr. Rameshwar B. Pathekar	Member
7	Dr. Vijay R. Raut	Member
8	Dr. Anil J. Ganvir	Member
9	Dr. Sudhakar N. Pawar	Member
10	Dr. Ravi S. Sorte	Member
11	Shri Satish. K. Chandel	Member
12	Prof. Pawan D. Mahant	Member
13	Adv. Nanaji R. Umathe	Management Member
14	Shri Ganesh Uikey	Office <i>clerk</i>

1 First IQAC Meeting Minutes , Academic Session -2022-2023.

Signature



Signature
Officiating Principal
Shree Pandharinath Arts & Commerce
College, Narkhed

Minutes:

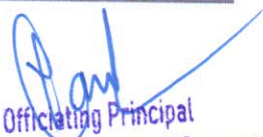
Today on 8th July 2022 at 10.00 am, the first meeting of IQAC was held under the Chairmanship of Dr. J.A. Jawanjal, Principal, Shree Pandharinath Arts & Commerce College Narkhed. The members decided the objectives of the Academic Session 2022-2023 included in the agenda of the meeting an after the fair discussion on each subject the following resolutions were passed unanimously.

The following resolutions were passed unanimously.

- Subject No. 1:** To confirm the minutes of the last meeting held on 20/05/2022.
Resolution No.1: The IQAC Coordinator Dr. Shweta Bajpai read the minutes aloud and the resolutions passed unanimously in the last meeting held on 20/05/2022 were cconfirmed as it is without any suggestion there upon.
- Subject No. 2:** To plan for admission process as per the university rules.
Resolution No.2: After the declaration of HSC board results and University results, the admission process must start. Proper admission committee of the faculty members must be constituted so that if the student wanted to take admission in the college must get counseling from the teachers. The prospectus must be updated and one window distribution of prospectus should be implemented in an office hours.
Resolution passed unanimously.
- Subject No.3:** To find out slow learners students and formulate the time bound plan for remedial classes.
Resolution No.3: All the faculty members must formulate a criterion to find out the slow learners and chalk out a plan for remedial classes on regular basis. Maintain the record of the classes.
Resolution passed unanimously.
- Subject No.4:** Formation of subject/literary forum. .
Resolution No.3: all the subject teachers should take initiative for formation of subject/literary forum before Diwali vacation
Resolution passed unanimously
- Subject No.5:** To prepare Academic calendar and time-table
Resolution No.5: Time-table committee and Time-Table for the session 2022-2023 before 31/07/2022.
Resolution was passed unanimously.
- Subject No.6:** To organize program and events by the respective departments in the academic session.
Resolution No.6: All the faculty members make plan to organize various programs, events and competition by their department for the students to boost their knowledge hidden skills.






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College, Narkhed

Resolution passed unanimously

Subject No.7: To participate in Cultural and Sports events organized by RTMNU Nagpur
Resolution No.7: As per the university schedule on dates the cultural and sports committee do take initiative to encourage and guide students to participate in the You6th Festival and Sports Events organized by RTMNU Nagpur.
Resolution passed unanimously

Subject No.8: To organize 7 days residential NSS camp.
Resolution No.8: As per directions of parent University the college does organize Residential 7 days Camp in the adopted village. The program officer must follow all the guidelines led down by the Parent University NSS Department.
Resolution passed unanimously

Subject No.9: To organize various events and programs under the aegis of IQAC.
Resolution No.9: College as a whole consented to support the various programs and events for students and staff under IQAC organized in the session 2022-2023.
Resolution passed unanimously

Subject No.10: To college and compile feedback and student satisfaction survey.
Resolution No.10: The feedback committee compile and collect the feedback forms from the students and parents of the Academic Session 2021-2022. The committee will analyze the feedback and submit the report to the Principal for further action.
Resolution passed unanimously

Subject No.11: To organize Alumni Meeting in college.
Resolution No.11: The Alumni Committee Meeting to be organized twice in Academic session on any suitable dates.
Resolution passed unanimously

Subject No.12: To organize Study tour of respective Subjects.
Resolution No.12: Study tour of respective Subjects must be organized for the students of all semester's in current academic session. All the safety measures must be followed by the students and faculty members participating in the tour
Resolution passed unanimously
Resolution passed unanimously

Subject No.13: To submit API by the faculty members.
Resolution No.13: All the respective subject teachers do submit their API of Academic Session 2021-2022 to the Principal for verification.
Resolution passed unanimously

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Officiating Principal
Shree Pandharinath Arts & Commerce
College, Narkhed

- Subject No.14:** Submission of CAS files whose placements are due in the current session.
Resolution No.14: Faculty members whose placements are due in the current academic session should submit their CAS file to Principal for verification and assessment.
Resolution passed unanimously
- Subject No.15:** To arrange meetings of various constituted committees twice in a year and update the meeting register.
Resolution No.15: All the faculty members having responsibility of various constituted committees do arrange at least two meetings in the current Academic year and submit the minutes of the meeting to the Principal office for further action.
Resolution passed unanimously
- Subject No.16:** AQAR submission of the Year 2021-2022
Resolution No.16: All the faculty members should prepare the assign criterion given to them so that the AQAR for the academic session 2021-2022 must be filled on time without delay.
Resolution passed unanimously
- Subject No.17:** Organized Induction program as per university rules.
Resolution No.17: As per the guidelines of Parent University the college must organized Induction Program for the newly admitted Students of semester I
Resolution passed unanimously
- Subject No.18:** Prepare and submit Academic Audit Report to IQAC
Resolution No.18: Academic Audit Report of session 2021-2022 must be prepared and submit to IQAC for record and one copy should be kept by the respective teacher.
Resolution passed unanimously
- Subject No.19:** Any issue for discussion by the permission of the Chairman of IQAC.
Resolution No.19: No issue were suggested or raised by the members of IQAC committee with the permission of the Chairman, hence the meeting was concluded with the vote of thanks delivered by Dr. A. J. Ganvir


IQAC Coordinator




Officiating Principal
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2nd IQAC Meeting

Minutes

Academic Session 2022-2023

The 2nd IQAC meeting was held in the IQAC cell on 30/12/2022 at 10.00 a.m

IQAC Members Present

Sr.No.	Name	Designation
1	Dr. Jayant A. Jawanjal	Chairman/Principal
2	Dr. Shweta S. Bajpai	IQAC Co-ordinator
3	Dr. Ajay K. Chikate	Member
4	Dr. Sudhir K. Narnaware	Member
5	Dr. Samir K. Pahune	Member
6	Dr. Rameshwar B.Pathekar	Member
7	Dr. Vijay R. Raut	Member
8	Dr. Anil J. Ganvir	Member
9	Dr. Sudhakar N. Pawar	Member
10	Dr. Ravi S. Sorte	Member
11	Shri Satish. K.Chandel	Member
12	Prof. Pawan D. Mahant	Member
13	Adv. Nanaji R. Umathe	Management Member
14	Shri Ganesh Uikey	Office

1 | Minutes of the Second IQAC Meeting - 2022-2023.

Signature



Signature
Officiating Principal
Shree Pandharinath Arts & Commerce
College, Narkhed

Minutes:


Today on 30 Dec 2022 at 10.00 am the meeting of IQAC was held under the Chairmanship of Dr. J.A. Jawanjal, Principal Shree Pandharinath Arts & Commerce College Narkhed. The members decided the objectives of the Academic Session 2022-2023 included in the agenda of the meeting and after the fair discussion on each subject the following resolutions were passed unanimously.

The following resolutions were passed unanimously.

- Subject No. 1:** To confirm the minutes of the last meeting held on 08/07/2022.
Resolution No.1: The IQAC Coordinator Dr. Shweta Bajpai read the minutes aloud and the resolutions passed unanimously in the last meeting held on 08/07/2022 were confirmed as it is without any suggestion there upon.
Resolution passed unanimously.
- Subject No. 2:** Review of all the departmental activities.
Resolution No.2: After the departmental activities and programs taken till IQAC 2nd meeting were put in the IQAC meeting and entailed discussion was took place among members. After few suggestions the faculty member are advised to organize the program and events
Resolution passed unanimously.
- Subject No. 3:** Review of minutes of meeting of various constituted committees.
Resolution No.3: The proceedings of all the constituted committees were put in the meeting. The issues raised in the respective committee meetings were reviewed and revised to find out solutions. Principal, the Chairman of this IQAC meeting assured to resolve all those issues at the earliest possible ways.
Resolution passed unanimously.
- Subject No. 4:** Any issue for discussion by the permission of the Chairman of IQAC
Resolution No.4: No issue were suggested or raised by the members of IQAC committee with the permission of the Chairman, hence the meeting was concluded with the vote of thanks delivered by Dr. Ravi Sorte.


IQAC Coordinator




Principal
Shree Pandharinath Arts & Commerce
College, Narkhed



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Shree Pandharinath Arts & Commerce College

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Ref No.

Date:

3rd IQAC Meeting
Minutes
Academic Session 2022-2023

The 3rd IQAC meeting was held in the IQAC cell on 12/05/2023 at 10.00 a.m

IQAC Members Present

Sr.No.	Name	Designation
1	Dr. Jayant A. Jawanjil	Chairman/Principal
2	Dr. Shweta S. Bajpai	IQAC Co-ordinator
3	Dr. Ajay K. Chikate	Member
4	Dr. Sudhir K. Narnaware	Member
5	Dr. Samir K. Pahune	Member
6	Dr. Rameshwar B.Pathekar	Member
7	Dr. Vijay R. Raut	Member
8	Dr. Anil J. Ganvir	Member
9	Dr. Sudhakar N. Pawar	Member
10	Dr. Ravi S. Sorte	Member
11	Shri Satish. K.Chandel	Member
12	Prof. Pawan D. Mahant	Member
13	Adv. Nanaji R. Umathe	Management Member
14	Shri Ganesh Uikey	Office Clerk

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Officialing Principal
Shree Pandharinath Arts & Commerce
College, Narkhed

Minutes:

Today on 12 May 2023 at 10.00 am the meeting of IQAC was held under the Chairmanship of Dr. J.A. Jawanjai, Principal Shree Pandharinath Arts & Commerce College Narkhed. The members decided the objectives of the Academic Session included in the agenda of the meeting and after the fair discussion on each subject the following resolutions were passed unanimously.

Subject No. 1: To confirm the minutes of the last meeting held on 30/12/2022.

Resolution No.1: The IQAC Coordinator Dr. Shweta Bajpai read the minutes aloud and the resolutions passed unanimously in the last meeting held on 20/12/2022 were confirmed as it is without any suggestion there upon.
Resolution passed unanimously

Subject No. 2: Review and discussion of action taken on the resolutions taken in the first meeting of IQAC on 08/07/2022..

Resolution No.2: Action taken on the resolutions of the meeting held on 08/07/2022 are discussed and reviewed as under.

1. **Resolution no. 2, Action Taken-** The admission committee was constituted and the admission process counseling was done by the admission committee members.
2. **Resolution no. 3, Action Taken-** Slow learners are found in the regular classroom teaching by the teachers. A separate extra class was arranged for such students once in a week.
3. **Resolution no. 4, Action Taken-** Subject Forum were formed by the Teachers of the respective Subject/Department.
4. **Resolution no. 5, Action Taken-** Time-Table Committee has prepared Time-Table and Academic Calendar and the same is circulated to all subject Teachers. It was also displayed on the Notice board.
5. **Resolution no. 6, Action Taken-** The Report received from all the department heads was reviewed as follows.

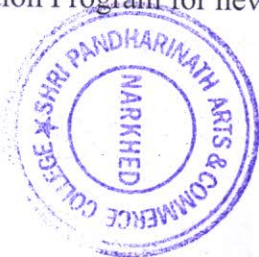
1. Commerce Department:

- a) Subject Forum formed and inaugurated on 10/10/2022.
- b) Faral (Snacks and Sweets) distributed on the occasion of Diwali to the needed peoples on 23/10/2023

2. Library Department:

- a) Book Exhibition was organized on the occasion of Birth Anniversary of Dr. Rangnathan which is also known as Rangnathan Day on 12/08/2022.
- b) Reading Skill Awareness Campaign was organized to motivate students for improving their reading skills on the occasion of Dr. A.P.J. Kalam Birth Anniversary i.e. Reading Day on 15 October 2022.
- c) Induction Program for newly admitted students organized on 06/09/2022.

J.A. Jawanjai



[Signature]
Officiating Principal
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- d) Students orientation program was organized on 4 Dec. 2022 in off-line mode to aware the students of the first year concerning the use of the library to enhance their knowledge and for coming into flying colors into ensuing exams.

4. Political Science Department:

- a) Subject Forum was inaugurated on 20/10/2022
- b) Constitution Day Celebrated on 26/11/2022
- c) Seminar was organized on "Challenges faced by Indian Democracy" on 05/12/2022
- d) Human Rights Day was celebrated on 10/12/2022
- e) National Voters day was celebrated on 25/01/2023.

5. History Department:

- a) Subject Forum was formed and inaugurated on 16/10/2022
- b) Rajmata Jijau and Swami Vivekanand Jayanti wa Celebrated on 12/01/2023

c) Marathi Department:

- a) "Marathi Language Promotion Fortnight" Maharashtra Government Activity a Program was organized on 21/01/2023 under the Chairman of Dr- J.A.Jawanjal principal.
- b) Poet Kusumagraj Jayanti was celebrated as Marathi Bhasha Gavrau Din on 27/02/2023
- c) Institutional Level 5 Dats Lecture Series was organized from 31/03/2023 to 06/04/2023,
- d) World Book Day was celebrated on 23/04/2023

d) English Department:

- a) Inauguration and formation of English Literary Forum on 20/10/2022
- b) Essay writing competition was organized on the occasion on Dr. Ambedkar Jayanti 14/04/2023
- c) Soft Skill for personality Development was organized on 19/04/2023 Dr Veena Ilame was Resource Person and Trainer of this One Day .
- d) William Shakespeare Birth Anniversary was Celebrated as World Book Day on 23/04/2022.

e) Economic Department:

- a) Subject forum was formed and inaugurated on 16/10/200
- b) Online Central Budget was displayed by Projector in auditorium on 01/02/2023



Grant
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f) Resolution o 7, Action Taken-

i. Cultural Department:

- a) Two students were participated in Youth Festival organized by Rashtrasnt Tukdoji Maharaj Nagpur University Nagpur and Elaction competition at Shree Pandharinath Arts & Commerce College, Narkhed
- b) Educational visit to "State Level Varhad Lokshitya Summit" organized by Shree Pandharinath Arts & Commerce College, Narkhed
- c) One Student was participated in State Level Intercollegiate Elocution Competition organized by Shree Pandharinath Arts & Commerce College, Narkhed on 29/11/2022.
- d) Student participated in Literary March organized by Marathi Gazal Summit Narkhed on 07/01/2023.

ii. Sports Department:

- a) 4 students were participated in Boxing competition organized by Shree Pandharinath Arts & Commerce College, Narkhed 18/10/2022 to 21/10/2022.
- b) 12 Students were participated in Volley Ball tournaments organized by Shree Pandharinath Arts & Commerce College, Narkhed 06/10/2022 to 08/10/2022.
- c) 5 Students were participated in Weight Lifting competition organized by Shree Pandharinath Arts & Commerce College, Narkhed 22/09/2022 to 25/09/2022.
- d) 4 Students were participated in Power Lifting competition organized by Shree Pandharinath Arts & Commerce College, Narkhed 22/09/2022 to 25/09/2022.
- e) 4 Students were participated in Table Tennis Tournaments organized by Shree Pandharinath Arts & Commerce College, Narkhed 12/09/2022 to 14/09/2022.

7. Resolution no. 8, Action Taken- As per the guidelines of the University, the college NSS Program Officer Dr. Vijay Raut with the guidance of Principal Dr J.A.Jawnajl organized 7 Days Residential Camp in the village Gram "Yeota" from 08/03/2023 to 15/03/2023 . Various Programs, programs were organized at the camp for the students and Locals. Daily activities and awareness program were also organized in those ays by the NSS volunteers.

8. Resolution no. 9, Action Taken- The College has organized various programs in the academic session under the action of IQAC as Follows,

- a) Four Days Workshop was organized on "Soft Skills Development" Sponsored by Shree Pandharinath Arts & Commerce College, Narkhed from 21/11/2022 to 24/11/2022. Four trainers delivered the lecture on various topics which will be benefited for the students in their future liege.
- b) World Women Day was celebrated by college on 8/3/2023. College took initiative to appreciate the nearby woman vendors who took efforts for the earning for their family.

Vijay Raut



Vijay Raut
Officiating Principal
Shree Pandharinath Arts & Commerce
College, Narkhed

9. **Resolution no. 10, Action Taken-** Students feedback and Student Satisfaction Survey was conducted online with the help of Google form. The analysis report of the feedback and survey was submitted to the Principal for further action by the feedback committee.
10. **Resolution no. 11, Action Taken-** The Alumni meeting was organized in college on 13/07/2022 and 12/01/2023.
11. **Resolution no. 12, Action Taken-** Due to some unavoidable circumstances ES study tour was not organized in current academic session.
12. **Resolution no. 13, Action Taken-** Reminders has been given to all the faculty members to submit their API file to the Principal at the earliest.
13. **Resolution no. 14, Action Taken-** No placement was due in this academic session, CAS file was not received.
14. **Resolution no. 15, Action Taken-** Heads of all the committees constituted by the college has taken two meetings in the current academic session. The minutes of all the committees meeting were handed over to the Principal for further action.
15. **Resolution no. 16, Action Taken-** Year 2021-2022 AQAR was submitted successfully on 30/05/2023.
16. **Resolution no. 17, Action Taken-** As per the guidelines of Parent University College organized Induction Program for newly admitted Students from 05/09/2022 to 10/09/2022. All the Hod's participated in the program and give brief introduction about the subject and extracurricular activities, competitions organized by the college and Parent University.
17. **Resolution no. 18, Action Taken-** All the faculty members are informed and given dead line to submit the Academic Audit Report to the IQAC on or before 30/05/2023.


Subject No. 3: Any issue for discussion by the permission of the Chairman of IQAC.

Resolution No.3: No issue were suggested or raised by the members of IQAC committee. With the permission of the Chairman hence the meeting was concluded with the vote of tanks delivered by IQAC Co-coordinator, Dr. S.S. Bajpai.


IQAC Coordinator

Principal




Official Principal
Shree Pandharinath Arts & Commerce
College, Narkhed